

ELKHART COUNTY GOVERNMENTAL POSITION VACANCY NOTICE

DATE POSTED
November 13, 2009

(Job #09-49)

SOCIAL SERVICE WORKER

(Job Code 261)

DEPARTMENT: Health Department - CHN

MINIMUM HIRING RATE: \$13.70/hr (JF5/PG5)

BENEFITS: Full benefits offered

DATE POSITION TO BE FILLED: As Soon As Possible

HOURS & DAYS OF WORK: Monday 8:00 - 5:00; Tues - Fri. 8:00 - 4:00

LOCATION OF POSITION: Elkhart

TRAVEL REQUIREMENTS: Within County (Please fill driving page out on application)

JOB SUMMARY:

Provide care coordination and work with RNs on case management linking clients with service providers, including home visits.

JOB REQUIREMENTS:

- ▶ **Must be BSW**
- ▶ **Two or more years related experience preferred and familiar with computers**
- ▶ **Valid drivers license and reliable transportation.**
- ▶ **Bilingual (English/Spanish) ability a plus**
- ▶ **Pre-employment TB test and background check**

APPLICATIONS AVAILABLE:

- **Elkhart County Personnel Office, 117 N. Second Street, Goshen, IN 46526**
- **Elkhart County Courts Building, Commissioners Office, 315 S. Second Street, Elkhart, IN 46516**

- Telephone: (574) 535-6725
- Web Site: www.elkhartcountyindiana.com
- FAX: (574) 535-6750
- E-mail: personnel@elkhartcounty.com

APPLICATIONS ACCEPTED UNTIL Wednesday, November 25, 2009, by 3:30 p.m.