

# ELKHART COUNTY GOVERNMENTAL POSITION VACANCY NOTICE

DATE POSTED

July 23, 2010

(Job #10-214)

## PART TIME SEASONAL MULTIPURPOSE

**DEPARTMENT:** Public Services - Highway Division

**HIRING RATE:** \$12.00/hour

**BENEFITS:** No benefits offered

**DURATION:** November 1, 2010 through March 31, 2011

**HOURS & DAYS OF WORK:** As needed-must be available day or night, weekends and holidays

**LOCATION OF POSITION:** As assigned

**TRAVEL REQUIREMENTS:** Throughout Elkhart County (MUST FILL OUT DRIVING PAGE ON THE APPLICATION)

**JOB SUMMARY:**

Part time seasonal position without a defined work schedule or hours. Will only work when needed. Duties include the operation of a variety of trucks, equipment and hand tools. Will primarily be involved in snow removal and storm clean up. May work independently on assignments, although monitoring, review and oversight will be extensive to insure employee is, or becomes, competent in duties, responsibilities and assignments.

**JOB REQUIREMENTS:**

- ▶ **MUST POSSESS AND MAINTAIN VALID INTERSTATE CLASS A CDL FROM STATE OF RESIDENCE.**
- ▶ High school graduate or equivalent
- ▶ Successful candidate must pass drug test and periodic random drug testing
- ▶ Highway maintenance experience preferred
- ▶ Large dump truck and heavy equipment experience preferred
- ▶ Criminal background check
- ▶ **ALL APPLICATIONS MUST BE TURNED IN AT THE PERSONNEL OFFICE IN GOSHEN**

**APPLICATIONS AVAILABLE:**

- **Elkhart County Personnel Office, 117 N. Second Street, Goshen, IN 46526**
- Telephone: (574) 535-6725 FAX: (574) 535-6750
- Web Site: [www.elkhartcountyindiana.com](http://www.elkhartcountyindiana.com) E-mail: [personnel@elkhartcounty.com](mailto:personnel@elkhartcounty.com)

**APPLICATIONS ACCEPTED UNTIL POSITIONS ARE FILLED**