

ELKHART COUNTY GOVERNMENTAL POSITION VACANCY NOTICE

DATE POSTED

October 23, 2009

(Job #09.217)

PART TIME SEASONAL MULTIPURPOSE

DEPARTMENT: Public Services - Highway Division

HIRING RATE: \$12.00/hour

BENEFITS: No benefits offered

DURATION: November 1, 2009 through March 31, 2010

HOURS & DAYS OF WORK: As needed-must be available day or night, weekends and holidays

LOCATION OF POSITION: As assigned

TRAVEL REQUIREMENTS: Throughout Elkhart County (MUST FILL OUT DRIVING PAGE ON THE APPLICATION)

JOB SUMMARY:

Part time seasonal position without a defined work schedule or hours. Will only work when needed. Duties include the operation of a variety of trucks, equipment and hand tools. Will primarily be involved in snow removal and storm clean up. May work independently on assignments, although monitoring, review and oversight will be extensive to insure employee is, or becomes, competent in duties, responsibilities and assignments.

JOB REQUIREMENTS:

- ▶ **MUST POSSESS AND MAINTAIN VALID INTERSTATE CLASS A CDL FROM STATE OF RESIDENCE.**
- ▶ **High school graduate or equivalent**
- ▶ **Successful candidate must pass drug test and periodic random drug testing**
- ▶ **Highway maintenance experience preferred**
- ▶ **Large dump truck and heavy equipment experience preferred**
- ▶ **Criminal background check**

APPLICATIONS AVAILABLE:

- **Elkhart County Personnel Office, 117 N. Second Street, Goshen, IN 46526**
- **Elkhart County Courts Building, Commissioners Office, 315 S. Second Street, Elkhart, IN 46516**
- **ALL APPLICATIONS MUST BE TURNED IN AT THE PERSONNEL OFFICE IN GOSHEN**
- Telephone: (574) 535-6725 FAX: (574) 535-6750
- Web Site: www.elkhartcountyindiana.com E-mail: personnel@elkhartcounty.com

APPLICATIONS ACCEPTED UNTIL POSITIONS ARE FILLED