

ELKHART COUNTY COUNCIL AGENDA
 Saturday, November 17, 2008
 Elkhart County Administration Building
 117 N. 2nd St., Goshen, IN 46526
 8:00 a.m., Room 104

1. CALL TO ORDER

2. APPROVAL OF MINUTES - Approval of minutes for October 4, 2008

3. COMMITTEE REPORTS:

- Commissioners -
- Council -
- Sheriff -
- Auditor

4. PERSONNEL REPORT:

5. EDC MATTERS:

6. ADDITIONAL APPROPRIATIONS FOR SALARY AND RECLASSIFICATION PAY:

A. GENERAL FUND (#001) VARIOUS DEPARTMENTS

1. Salary Adjustment ----- \$ 285,907.00

B. ELECTION BOARD/VOTERS REGISTRATION (106)

1. Election Board (190) Salary Adjustment ----- \$ 12,000.00

2. Voters Registration (191) Salary Adjustment ----- \$ 8,581.00

C. ADULT PROBATION USER FEES (165)

1. Court Services ----- \$ 12,540.00

D. CUMULATIVE BRIDGE (335)

1. Bridge Maintenance ----- \$ 12,074.00

TOTAL ALL APPROPRIATIONS FOR SALARY ADJUSTMENTS ----- \$ 331,102.00

7. ADDITIONAL APPROPRIATIONS

A. GENERAL FUND (#001)

1. Auditor (102)

Capital Outlays (funds to purchase software for
 addressing tax bills) ----- \$ 12,800.00

2. Sheriff (105)

Supplies (various supplies) ----- \$ 34,092.00

Other Services & Charges (data processing) ----- \$ 1,947.00

Capital Outlays (office & other equipment) ----- \$ 5,027.00

Total ----- \$ 41,066.00

3. Coroner (107)

Other Services & Charges (autopsies and fees) ----- \$ 47,350.00

Capital Outlays (computer hardware) ----- \$ 1,000.00

Total ----- \$ 48,350.00

4. County Assessor (109)		
Funds transferred to County Assessor from the		
Township Assessors -----	\$	88,827.00
5. Benton Township Assessor (111)		
Other Services & Charges (to correct bookkeeping error) ----	\$	55.00
6. Emergency Management (137)		
Supplies (operating & office supplies and to recapture		
money put in General fund by Kosciusko County) -----	\$	3,492.00
7. Victim Assistance (159)		
Funds placed in General Fund by the Indiana Criminal		
Justice Institute for the VOCA grant.		
Personal Services -----	\$	29,664.00
Supplies -----	\$	3,462.00
Other Services & Charges -----	\$	4,438.00
Total -----	\$	37,564.00
8. Superior Court #3 (163)		
Personal Services (funds for guardian ad litem and		
petit jurors) -----	\$	15,000.00
9. Superior Court #5 (166)		
Personal Services (pay for pauper transcripts) -----	\$	3,000.00
Supplies (new robe for new Judge) -----	\$	300.00
Total -----	\$	3,300.00
10. Court Services (168)		
Personal Services (funds for excess hours) -----	\$	12,000.00
11. Superior Court #6 (170)		
Capital Outlays (New software for new hardware that		
Date Processing is providing) -----	\$	3,895.00
12. Title IV-D Court (171)		
Supplies (to repay Superior #6 and Superior #6 Clerks		
paper the IV-D court has borrowed) -----	\$	200.00
13. Public Defenders (175)		
Personal Services (funds for expert witnesses) -----	\$	9,000.00
Supplies (copy machine supplies and law books) -----	\$	2,250.00
Other Services & Charges (pay mileage costs) -----	\$	1,500.00
Total -----	\$	12,750.00
TOTAL GENERAL FUND -----	\$	279,299.00

B. COUNTY HEALTH OPERATING (#102)

1. Health Department (340)		
Capital Outlays (purchase file cabinet for STD Clinic,		
computers and tablet computers for inspection program) ----	\$	30,300.00
2. Master Tobacco Settlement Fund (350)		
Personal Services -----	\$	66,887.00
Supplies -----	\$	5,000.00
Total -----	\$	102,187.00

D. PARK & RECREATION OPERATING (#104)

1. Park Department (320)		
Other Services & Charges (replace drainage system on roof		
of Rush Memorial Museum) -----	\$	12,580.00
Capital Outlays (replace radio repeater at the 911 center) -	\$	9,100.00
Total -----	\$	21,680.00

E. ELECTION BOARD/VOTERS REGISTRATION (#106)	
1. Election Board (190)	
Personal Services (funds for election help) -----	\$ 8,000.00
Supplies (funds for supplies for election) -----	\$ 59,800.00
Other Services & Charges (travel and data processing, and professional services for election) -----	\$ 33,500.00
Total -----	\$ 101,300.00
F. COUNTY HIGHWAY OPERATING (#112)	
1. Highway General (204)	
Personal Services (funds for workman's comp) -----	\$ 30,000.00
Supplies (fuel and repair parts) -----	\$ 90,000.00
Other Services & Charges (electric & equip. repair) -----	\$ 9,000.00
Total -----	\$ 129,000.00
G. LOCAL ROAD & STREET (#114)	
1. Road Maintenance (222)	
Other Services & Charges (funds for snow plowing) -----	\$ 20,000.00
H. ABANDONED VEHICLES (#119)	
1. Sheriff's Department (980)	
Other Services & Charges (funds for tow bills) -----	\$ 1,530.00
I. INDIANA HOMELAND SECURITY FOUNDATION (#137)	
1. Emergency Management (980)	
Capital Outlays (recap funds for projector & accessories) --	\$ 1,600.00
J. STOP GRANT (#142)	
1. Victim Assistant (980) FY 7/1/08 to 6/30/09	
Personal Services (funds for employee salaries) -----	\$ 22,780.00
Supplies (operating supplies) -----	\$ 6,765.00
Total \$ -----	\$ 29,545.00
K. FIREARMS TRAINING (#152)	
1. Sheriff's Department (980)	
Other Services & Charges (education costs) -----	\$ 25,000.00
L. AUDITOR'S PLAT BOOK (#172)	
1. Auditor (980)	
Capital Outlays (to purchase software for pictometry and change finder) -----	\$ 64,023.00
M. SPECIAL CAGIT DISTRIBUTION (#176)	
1. Commissioners (980)	
Capital Outlays (upgrade power, cooling and 3 servers in administration building & 2 locations in courts building) --	\$ 110,000.00
N. SALES DISCLOSURE FEES (#195)	
1. County Assessor (980)	
Capital Outlays (funds to purchase and install new hardware & development software in Planning) -----	\$ 50,000.00

O. JOHNSON STREET BRIDGE (#317)
1. Auditor (980)
Capital Outlays (funds for construction/reconstruction) ---- \$10,900,000.00

P. SIX-SPAN-BRIDGE (#318)
1. Auditor (980)
Capital Outlays (funds from EDIT, Major Bridge
Major Moves and Cumulative Bridge for const/reconst) ----- \$19,500,000.00

Q. ECONOMIC DEVELOPMENT INCOME TAX (E.D.I.T.) (#331)
1. Auditor (980)
Capital Outlays (funds for CR8 & CR20 portion of the
Six-Span-Bridge project) ----- \$ 6,700,000.00

R. CUMULATIVE BRIDGE (#335)
1. Bridge Maintenance (212)
Personal Services (overtime funds for winter weather
and to pay increased Social Security for overtime) ----- \$ 6,000.00
2. Auditor (980)
Other Services & Charges (CR 8 & CR 10 portion of the
Six-Span-Bridge Project) ----- \$ 1,500,000.00
Total ----- \$ 1,506,000.00

S. CRIMINAL JUSTICE FACILITIES (#336)
1. Commissioners (980)
Other Services & Charges (pay electric bill at complex,
NIPSCO and maintenance contracts for equipment) ----- \$ 473,000.00

T. CUMULATIVE DRAIN (337)
1. Drainage Board (980) Const/Reconst
Project #0833 Kieffer Ditch ----- \$ 5,000.00
Project #0834 Josiah Neff Ditch ----- \$ 10,000.00
Project #0835 Barthol Ditch ----- \$ 5,000.00
Project #0836 Christophel, etc. Ditch ----- \$ 5,000.00
Project #0837 Walters Ditch ----- \$ 15,000.00
Project #0838 Yellow Creek Ditch ----- \$ 7,000.00
Project #0839 Bock Ditch ----- \$ 13,000.00
Project #0840 Osborne Ditch ----- \$ 6,000.00
Project #0841 Pine Creek Ditch ----- \$ 10,000.00
Project #0842 Crawford Ditch ----- \$ 6,000.00
Total ----- \$ 82,000.00

U. MAJOR MOVES FUND (#342)
1. Auditor (980)
Other Services & Charges (CR 8 & CR 10 portion of the
Six-Span-Bridge project) ----- \$ 9,800,000.00

V. REDACTION FUND (#697)
1. Recorder (980)
Other Services & Charges (maintenance & upgrades to
redaction software) ----- \$ 25,300.00

W. Major Bridge Fund (#338)
 1. Auditor (980)
 Other Services & Charges (CR 8 & CR 10 portion of the
 Six-Span-Bridge project. ----- \$ 1,500,000.00

REDUCTIONS

X. GENERAL FUND (#001)
 1. Various Departments
 Amount of funds reduced from Township Assessors' budgets
 and given to County Assessor ----- \$ (88,827.00)

1. County Assessor (109)
 To correct bookkeeping error ----- \$ (55.00)

Z. COUNTY HIGHWAY (#112)
 1. Highway General (204)
 Capital Outlays (to replace fees not charged) ----- \$ (75,000.00)

AA. HEALTH MCH GRANT (#126)
 1. Health Department (611)
 Personal Services (to return funds reduced by State
 Department of Health) ----- \$ (6,464.00)

BB. ECONOMIC DEVELOPMENT INCOME TAX (*#331)
 1. Highway Department (return funds from projects not used) ----- \$ (499,137.94)

CC. CUMULATIVE DRAIN (#337)
 1. Drainage Board (980)
 Postponed Project #0817 until 2009 ----- \$ (100,000.00)

DD. MAJOR BRIDGE FUND (#338)
 1. Auditor (980)
 Funds moved to Johnson Street Bridge Fund ----- \$(9,200,000.00)

EE. MAJOR BRIDGE FUND (#338)
 1. County Highway (980)
 Funds returned from Project #2803 and Project #2622 ----- \$ (870,547.95)

FF. CUMULATIVE BRIDGE (#335)
 1. County Highway (980)
 Project #2713 if completed ----- \$ (85,825.34)

TOTAL ALL APPROPRIATIONS WITH REDUCTION ----- \$40,826,708.77

8. TRANSFER REQUESTS REQUIRING COUNCIL ACTION:

A. GENERAL FUND (#001)
 1. Sheriff's Department (105)
 From 4334 Auto ----- \$ 2,357.00
 To 4212 Tire ----- 2,357.00

2. Baugo Township Assessor (110)	
From 4129 Office & Clerical-----	\$ 180.00
To 4209 Other Office Supplies -----	180.00
3. Planning & Development (132)	
From 4305 Data Processing -----	\$ 19,575.00
4309 Other Professional Service -----	\$ 7,425.00
To 4547 Data Software -----	27,000.00
4. Emergency Management (137)	
From 4309 Other Services-----	\$ 450.00
4315 Printing-----	\$ 200.00
4324 Other Permits-----	\$ 100.00
4312 Postage -----	\$ 150.00
To 4210 Gas Diesel -----	900.00
5. Superior Court #3 (164)	
From 4397 Ed & Conf Costs -----	\$ 350.00
To 4203 Copy Machine Supplies-----	350.00
B. COUNTY HEALTH OPERATING (#102)	
1. Health Department (340)	
From 4305 Computer Service-----	\$ 12,400.00
To 4546 Software-----	12,400.00
From 4331 Maintenance -----	\$ 1,822.00
To 4545 Data Hardware -----	1,322.00
4542 Office Equipment-----	500.00
From 4331 Maintenance -----	\$ 1,822.00
To 4545 Data Hardware -----	1,322.00
4542 Office Equipment-----	500.00
From 4305 Computer Services-----	\$ 422.00
To 4541 Office furniture-----	422.00
C. ELECTION BOARD/VOTERS REGISTRATION (#106)	
1. Voters Registration (191)	
From 4310 Sustenance -----	\$ 680.00
4313 Travel Expenses-----	\$ 500.00
4339 Other-----	\$ 231.00
4349 Rental-----	\$ 150.00
4397 Ed & Conf -----	\$ 300.00
To 4209 Other Office Supplies -----	1,861.00
D. COURT IMPROVEMENT GRANT (#135)	
1. Juvenile Court (161)	
From 4545 Computer Hardware-----	\$ 24,000.00
4397 Ed & Conf Costs -----	\$ 400.00
To 4259 Office Equipment-----	1,000.00
4309 Other Professional Services -----	23,000.00
4219 Other Operating Supplies-----	400.00
E. GIS (#177)	
1. Planning & Development (980)	
From 4309 Other Professional Services` -----	\$ 3,800.00

To	4546 Data Software -----	3,800.00
F. INDIANA CLEAN WATER (#204)		
1. Soil & Water (980)		
From	4249 Other Supplies-----	\$ 600.00
	4310 Sustenance -----	\$ 470.00
	4313 Travel Expense-----	\$ 500.00
To	4106 Technician -----	800.00
	4151 PERF -----	50.00
	4153 Group Insurance -----	710.00
	4157 Medicare -----	10.00
G. ELKHART COUNTY STORM WATER UTILITY (#320)		
1. Elk. Co. GIS Fund		
From	4305 Data Processing -----	\$ 7,000.00
	4309 Other Professional Services -----	\$ 5,000.00
To	4546 Data Software -----	12,000.00
H. CUMULATIVE CAPITAL DEVELOPMENT (334)		
1. Commissioners (980)		
From	4531 Vehicles -----	\$ 1,700.00
To	4219 Operating Supplies -----	1,700.00

9. TRANSFER REQUESTS NOT REQUIRING COUNCIL ACTION:
(yellow sheets in Auditor's office)

10. OTHER BUSINESS:

(a) Approval of the Schedule of Council Meetings for 2009 (motion required).

(b) Resolution to appoint certain people in Auditor's office to report information to PERF.

(c) Review of the requests for Elkhart County Drug-Free Partnership recommendations for 2009 funding.

(d) North Central Indiana Business Assistance Center will give a short presentation.

(e) Amendment required by the Internal Revenue Service for the Elkhart County Police Retirement Plan.

(f) Update on EDC of Elkhart County activities.

11. AUDIENCE ITEMS:

Members of the public who wish to speak will be provided that opportunity. Persons should sign in. Presentation will be limited to three (3) minutes.

12. ADJOURN